**Intro To Speech Communication**

**SPCH-1311**

Dual Credit Full Term Fall 2017  
Section 131.33682  
3-3-0 Credits  
08/28/2017 to 01/19/2018  
Modified 11/30/2017

## Meeting Times

*As per Alamo Colleges Board Policy, students may be dropped for missing Day 1 of any class. For fully online classes, students may be dropped for failure to log in or complete the Smart Start assignments. Online students, please check your instructor's requirements to avoid being Smart Dropped.*

*The instructor is not under any obligation to reinstate a student who has been dropped for non-attendance.*

## Contact Information

Instructor Name: Pedro Cabrera  
Office Location: Judson High School - E213  
Class Meeting Time: 8:35 a.m. - 9:30 a.m., M-F  
Office Phone: 210-945-1100  
Email: pcabrera7@alamo.edu; pcabrera@judsonisd.org  
Office Hours: 3:20p - 4.15p or by appointment

Communications and Learning Department  
MLK Campus  
Norris Technical Building 412A  
Department Fall Business Hours: 8 am – 5 pm  
210-486-2230  
[http://www.alamo.edu/spc/communications-learning/](http://www.alamo.edu/spc/communications-learning/)

## Materials

**Communication Principles for a Lifetime**

*Author: Steven Beebe; Susan Beebe; Diana Ivy  
Publisher: Pearson  
Edition: 6  
ISBN: 978-0133753820  
Optional  
Availability: Amazon*

Amazon Link: https://www.amazon.com/Communication-Principles-Lifetime-Steven-Beebe/dp/0133753824/ref=sr_1_1?  
s=books&ie=UTF8&qid=1503675458&sr=1-1&keywords=beebe+communication+principles

Students are not obliged to buy course materials from the Campus Bookstore. Please make sure you purchase the correct materials when purchasing from outside vendors. The campus bookstore will have an accurate list of textbooks required for courses offered.

**Other Materials**

*High speed internet access (24-hr access is recommended for online courses)*

*Microsoft Word and PowerPoint (free to all students)*
**TEKS**

[COMMTEKS]

**Description**

This course focuses on theories and practice of communication in interpersonal, small group and public speech. Students learn about communication theory, improve skills in communication with others, and make formal oral presentations. This course fulfills the additional Communication component area option of the core and addresses the following required objectives: Critical Thinking, Communication, Teamwork, and Personal Responsibility.

**Prerequisite(s)**

Ready for INRW 0420

**Outcomes**

1. Apply the principles of human communication including: perception, verbal communication, nonverbal communication, listening, and audience analysis.

2. Demonstrate how to establish and maintain relationships through the use of interpersonal communication.

3. Apply small group communication skills including: problem solving, group roles, leadership styles, and cohesiveness.

4. Develop, research, organize, and deliver formal public speeches.

5. Recognize how to communicate within diverse environments

**Evaluation**

The weight of each component will be determined by the instructor and stated in his/her course outline. The following scale will be used in assigning grades (unless stated otherwise):

- A: 90% - 100%
- B: 80% - 89%
- C: 70% - 79%
- D: 60% - 69%
- F: Below 60%

**Early Alert Progress:** The Early Alert Progress Report is used to identify students who are At-Risk for failing the course. Your St. Philip's College-based instructor will complete a report for all students enrolled in the class. If you are at risk for failing, you will immediately receive an email from the instructor letting you know that you need to come set up an appointment to discuss your progress in the class. There are 2 early alert progress reports sent out. Dual Credit and Early College Faculty at the high school locations will provide a report to that will be sent to the department chair and inform students of the alert and set up appointments with their At-Risk students.

**Midterm Grade:** All students will receive a midterm grade for all Communications and Learning classes. Midterm grades are posted during the middle of the term and are immediately available for view. To view the midterm grade, go to the My Page tab within ACES.

**Final Grades:** Final Grades are posted the Monday after the last day of final exams. Students can view the final grade the Wednesday after finals week. To view the midterm grade, go to the My Page tab within ACES.

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Satisfactory Academic Progress (SAP) Policy: To continue to receive financial aid students must satisfy the SAP Policy:

- Maintain a cumulative 2.00 GPA
- Maintain a cumulative 67% completion rate on all coursework attempted at Alamo Colleges. Completion grades are A, B, C, or D. Non-completion grades are W, WF, F, I, or IP.
- Do not exceed 150% of the published length of the student’s degree plan. Students have up to 99 attempted hours of coursework, including transferred credits, to complete an associate’s degree.

For more information, see the SAP Policy by clicking here.

To view a tutorial on how to check your SAP status in ACES, click here.

Breakdown

Below is a break down of how your grade will be assessed in the course:

Discussion Boards: 25%

MidTerm: 25%

Group Project: 20%
  Group Presentation: 10%
  Research Paper: 7%
  Peer Grade: 3%

Final Speech: 30%

Course Policies

Absences and Tardiness

Both tardiness and early departure from class may be considered forms of absenteeism. In all cases, students will be held responsible for completion of course requirements covered in their absence. Additionally, it is the student’s responsibility to drop a course for non-attendance.

Absences are considered excessive when more than 12.5 percent of the total contact hours of instruction in a semester, including lecture and lab, have been missed. If student absences exceed allowed numbers for any reason, the instructor will fail the student except for extreme circumstances. The numbers of allowed absences, including sick days for face-to-face classes are:

<table>
<thead>
<tr>
<th>Meeting Pattern</th>
<th>Absences Equal to 12.5%</th>
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<tr>
<td>Fall/Spring Semester</td>
<td></td>
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<tr>
<td>2 meetings per week (Example: TR)</td>
<td>4</td>
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<tr>
<td>1 meeting per week (Example: W)</td>
<td>2</td>
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<tr>
<td>Flex Terms, Summer 8-Week</td>
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<tr>
<td>4 meetings per week (MTWR)</td>
<td>4</td>
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<tr>
<td>2 meetings per week (Example: MW)</td>
<td>2</td>
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<tr>
<td>Summer 5-Week</td>
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<td>4 meetings per week (MTWR)</td>
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<td>2 meetings per week (Example: MW)</td>
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1. Instructors, please insert your policy on students who are tardy, absent, or leave early:

2. Please insert your policy for attendance for fully online and hybrid courses.

**Late Work**

No late work will be accepted.

All work must be typed using proper grammar and complete sentences. Please proofread your work for grammatical errors and typing errors. No assignments will be accepted by email. This is a web-enhanced class, so you MUST learn and access information through ACES/CANVAS. All grades will be posted on CANVAS. Keeping up with your averages will be your responsibility. Please notify me if there is a problem with your grade as soon as you see it.

**Drop Policy**

If you want to be dropped from the course after the census date and before the last day to withdraw, please send me an email (pcabrera7@alamo.edu) letting me know your name and section number/CRN of your course. If you email me on the VERY last day to withdraw from the course term, there is not a guarantee I will drop you from the course. Therefore, if you wish to be dropped from the course, contact me days in advance of the last day to withdraw. I will then drop you from the course. If you miss more than 5 classes, are not making progress (failing the course) in the course and do not communicate with me... I WILL WITHDRAW YOU FROM THE COURSE. In addition, you must attend the first day of class, or may be dropped from the course using the Smart Start Policy.

**Email Communication Policy**

All electronic messages will be made through your ACES email. You will need access to your ACES email, and Canvas.

ACES Email service is provided to students of the Alamo Colleges. Students are required to use this mailbox for any communication with Alamo employees. Alamo Colleges send all official communication to your official student mail address [ACESID@student.alamo.edu]. The expectation is that students receiving emails sent by the instructor through the official ACES email address will be read in a timely fashion.

All students required to send all emails to the instructor through his/her official email address. The instructor will respond to all email requests within 2 business days. For any requests that require immediate feedback, it is the student’s responsibility to contact the instructor by phone between Monday 8am – Friday 5pm (leave a voice message if necessary).

Your instructor may choose to use the Canvas Inbox for course content-related questions and instructions.

**Electronic Devices in the Classroom**

Students are required to silence and store out of sight all electronic communication devices such as pagers, cellular phones, PDAs, tablets, notebook computer, and etc. when in classrooms, laboratories, libraries, or other areas where such devices would interfere with instruction and learning. Faculty members have the latitude to modify this policy in their syllabi.

**Academic Integrity Policy**

Academic integrity means exercising honest and responsible behavior while completing academic coursework. The grade you receive on an assignment, quiz, or test should be a result of your understanding of the material covered in class.

When a student commits scholastic dishonesty, the student has demonstrated a disregard for academic integrity. Scholastic dishonesty includes, but is not limited to, Academic misconduct, cheating, *plagiarism*, fabrication, and collusion [taken from the Student Code of Conduct Handbook].

Clear examples of scholastic dishonesty include:

- Allowing someone else (your friend, family or a tutor) to complete your homework or test.
- Using websites, computer programs, cell phone applications etc. that complete your homework for you. There is a difference
between viewing an example problem or an example video to help you learn a concept and having the actual homework or test problem completed for you through a tutoring service, internet site, phone or computer (or tablet) application.

- Attempting to use unauthorized materials such as the instructor’s manual, information, or study aids; unauthorized copying or collaboration.
- Assisting another to commit an act of academic dishonesty, such as paying or bribing someone to acquire a test or assignment, taking a test or doing an assignment for someone else, or allowing someone to do these things for one’s own benefit.
- Obtaining or seeking to possess an instructor’s manual.

Initiation of Academic Integrity Case

Faculty members are responsible for reporting academic integrity violations (especially plagiarism), but other college personnel and students also may report suspected violations. If a faculty member finds that a student is in violation of academic integrity standards, the faculty member shall document the act by completing the and submitting Academic Integrity Report Form at F.4.2.3.F with attaching relevant evidence to the Chief Academic Affairs Officer. If the violation was reported by College personnel or a student, the Chief Academic Affairs Officer or designee will be responsible for completing and submitting the Academic Integrity Report form and attaching the relevant evidence. The faculty member shall:

1. Contact the student within five (5) business days to notify the student of the violation and request a meeting on/at a designated date, time and to explain the procedures and possible sanctions and notify the student of the opportunity to explain the alleged violation.
2. At the meeting, the faculty member shall provide the student a copy of this procedure and Policy F.4.2, review the violation found with the student and allow the student to explain the incident. The Chair of the Department or designee shall be present at the meeting.

Administrative Disposition of Alleged Violation

After meeting with the student, the faculty member may, at his/her discretion, impose any of the following sanctions:

1. Dismiss the charge of a violation.
2. Issue a written warning to the student.
3. Reduce the grade on the assignment or test.
4. Reduce the final grade for the class.

If the charge is dismissed, the faculty member shall inform the Chief Academic Affairs Officer. The Chief Academic Affairs Officer or designee will give written notice within five (5) business days to the student of the dismissal of the charge.

Sanctions 2 – 4 above shall be accompanied by a completed and signed Academic Integrity Report Form. If the student agrees with the faculty member’s decision, the form shall be submitted electronically to the Chief Academic Affairs Officer and the paper copy shall be filed in the department office.

If the student disagrees with or contests the decision of the faculty member, the faculty member submits the Academic Integrity form within five (5) business days to the Department Chair, or the respective Dean or Dean’s designee if the faculty member is also a Chair, for review of the decision and sanction(s). The student shall continue to attend all class sessions and meet all course requirements during the appeal process. Any reduced grade will not be recorded at this time.

The decision of the Chair shall occur within five (5) business days and be recorded on the Academic Integrity form. If the student agrees with the decision, the form shall be submitted electronically to the Chief Academic Affairs Officer, and the paper copy shall be filed with the department office. If the student disagrees with the decision of the Chair, the matter proceeds within five (5) business days to the Academic Integrity Panel. The electronic form shall be maintained by the Chief Academic Affairs Officer and a paper copy shall be filed with the department office.

See F.4.2.2 (Procedure) Academic Integrity Disciplinary and Appeal Process for the entirety of this process.

http://alamo.edu/uploadedFiles/District/Employees/Departments/Ethics/pdf/policies/F.4.2.2-Procedure.pdf
Religious Holy Days

A “religious holy day” is a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code. A student shall be excused from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. Students must notify the faculty member in writing within the first twelve days of the semester which day(s) will be observed. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time as established by the faculty member. The faculty member may respond appropriately if the student fails to satisfactorily complete the assignment or examination by the deadline.

Schedule

Week 1 - August 28: Chapter 1/2 - Introduction to Speech Communication
   Discussion Board Due: September 4, 2017

Week 2 - September 5: Chapter 3 - Verbal Communication
   Discussion Board Due: September 10, 2017

Week 3 - September 11: Chapter 4 - Non Verbal Communication
   Discussion Board Due: September 17, 2017

Week 4 - September 18: Chapter 7/8 - Interpersonal Communication
   Discussion Board Due: September 24, 2017

Week 5 - September 25: Chapter 5 - Intrapersonal Communication/Listening
   Discussion Board Due: October 1, 2017

Week 6 - October 2: Chapter 6 - Intercultural Communication
   Discussion Board Due: October 9, 2017

Week 7 - October 10: Mass Communication
   Discussion Board Due: October 15, 2017

Week 8 - October 16: Review for Midterm Exam

Midterm Exam: October 20, 2017

Week 9 - October 23: Chapter 9/10 - Group Communication
   Discussion Board Due: October 29, 2017

Week 10 - October 30: Work Week

Week 11 - November 6: Work Week

Week 12 - November 13: Presentation Week

Week 13 - November 20 - 24: Thanksgiving Week

Week 14 - November 27: Chapter 11-14 - Public Speaking
   Discussion Board Due: December 3, 2017

Week 15 - December 4: Work Week

Week 16 - December 11: Work Week

Week 17 - December 18: Presentation Week

Institutional Policies

STUDENT RESPONSIBILITIES:
A. Attendance:

**SmartStart.** Student absences will be recorded from the first day the class meets, and beginning Fall 2014, students who do not attend the first scheduled class meeting or contact the instructor will be dropped. Students should verify the drop is completed.

For fully online courses, an attendance verification activity is assigned and must be completed by the 3rd class day.

Effective Spring Term 2010, student absences will be recorded from the first day the class meets. Regular and punctual attendance in all classes and laboratories, day and evening, is required. Students who are absent for any reason should always consult with their instructors. Course syllabi must provide specific information regarding attendance, including, for courses involving the internet, online activity that constitutes “attendance.” Also, both tardiness and early departure from class may be considered forms of absenteeism. In all cases, students will be held responsible for completion of course requirements covered in their absence.

Additionally, it is the student’s responsibility to drop a course for nonattendance. Course instructors establish policy with regard to attendance in their respective syllabi and may drop a student for excessive absences. Absences are considered excessive when more than 12.5 percent of the total contact hours of instruction in a semester, including lecture and lab, are missed. For example, in a three-credit-hour lecture class, students may be dropped after more than six contact hours of absences. In a four-credit-hour lecture/lab class, students may be dropped after more than eight contact hours of absences. Absences are counted regardless of whether they occur consecutively.

In special programs with additional accreditation or certification standards, additional attendance requirements may be enforced but faculty must clearly explain these policies in their syllabi. Students who stop attending class for any reason should contact the instructor and the college registrar to officially withdraw from the class. Students may be required to consult with an advisor or designee before dropping.

Failure to officially withdraw may result in a failing grade for the course. It is the student’s responsibility to withdraw officially from a class by submitting a completed Withdrawal Form to the Admissions and Records Office.

B. Early Alert and Intervention

Alamo College instructors care about students’ success in every course. During the semester, students may receive alert emails through the ACES account regarding their progress and ultimate success in a course. Upon receipt of the email, students are to contact the course instructor to discuss specific tasks or actions to improve success in this course. In addition, students will also need to meet with their Certified Advisor. Discussions with faculty and Certified Advisors allows the student to identify actions that will help to successfully complete course requirements at the colleges of the Alamo Colleges District.

C. Student Responsibility for Success (Alamo Colleges District Policy F.6.2):

As members of the Alamo Colleges District learning community, students, faculty, staff and administrators all share the responsibility to create an atmosphere where knowledge, integrity, truth, and academic honesty are valued and expected. A clear acknowledgment of the mutual obligations of all members of the academic community emphasizes this implicit partnership in fostering the conditions necessary for student success.

In this relationship, the Alamo Colleges District provides institutional policies, procedures, and opportunities to facilitate student learning that encourage interaction, involvement and responsible participation. Inherent in the academic climate is the expectation that students will assume responsibility for contributing to their own development and learning. Academic success is directly tied to the effort students put into their studies, the degree to which they interact with faculty and peers, and the extent to which students integrate into the campus life.

1. Engagement

   1. Create connections and build relationships with faculty, staff and students (visit during office hours, join clubs and organizations, participate in student activities, etc.);
   2. Stay informed of policies, procedures, deadlines and events for academic and co-curricular activities;
   3. Complete all requirements for admission, registration, and payment by deadlines;
   4. Apply for financial assistance, if needed, complying with all federal, state and local regulations and procedures;
   5. Meet all federal, state and local health care regulations.

2. Communication
1. Seek guidance from faculty, advisors or counselors for questions and concerns in regards to degree plans, major selection, academic status, grades, and issues impacting college success;
2. Develop a peer support system to identify student contacts for questions, group assignments, etc. regarding academic and co-curricular activities;
3. Communicate with College personnel promptly regarding academic or co-curricular concerns and assistance requests;
4. Carefully consider the information provided by College personnel and make decisions using that information;
5. Check the Alamo Colleges District’s Web Services regularly for emails, holds, student records, financial aid status and announcements;
6. Submit disability documentation if seeking services and request academic accommodations in advance of each semester.

3. Academic Success

1. Complete courses with passing grades and maintain good academic standing (2.0 GPA) status;
2. Read and follow all syllabi;
3. Purchase textbooks and required supplies in a timely manner;
4. Attend classes regularly and on time, with as few absences, late arrivals, and early exits as possible;
5. Arrive to class with all needed materials and completed assignments for that class period;
6. Be attentive in class and actively participate as appropriate;
7. Devote sufficient time for studying;
8. Ensure integrity in all aspects of academic and career development;
9. Accurately represent one’s own work and that of others used in creating academic assignments. Use information ethically and exercise appropriate caution to avoid plagiarism on all assignments;
10. Notify faculty in advance or as soon as possible about absences and provide documentation as appropriate;
11. Consult faculty members in advance when unable to complete projects, assignments, or take examinations as scheduled.

4. Self-Responsibility and Responsibility to Others

1. Maintain accurate and complete degree/certificate major selection and contact information including name, address, phone number and emergency contact;
2. Balance personal obligations and educational pursuits. Work with a counselor / advisor to design a realistic schedule that dedicates adequate effort to be successful in college studies;
3. Know and follow the regulations and guidelines outlined in the Student Code of Conduct and Student Handbook;
4. Maintain respectful and appropriate behavior within and outside the classroom;
5. Ask for help when needed. Use all available resources and facilities provided by the College to enhance the learning experience;
6. Attend scheduled advising sessions, tutorials, and other appointments. Cancel or reschedule only with good reasons as early as possible;
7. Arrive prepared for tutorial sessions, bringing all needed materials (books, syllabi, rough drafts, calculators, assignment sheets, etc.).

D. Textbook Availability

A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

E. Licensed Concealed Campus Carry

No open carry of firearms is allowed on all property owned, controlled, or leased by the College District, including vehicles operated by the Alamo Colleges District. Concealed carry of a handgun by persons licensed to carry may not be restricted except in locations signed as prohibited areas.

- Special testing locations requiring a complete surrender of personal effects during testing will be signed as prohibited areas.
- Persons may be required to place their purse, backpack or briefcase away from their person, but within their view during tests at the direction of their instructor or test administrator.
- License holders carrying on campus intending to access prohibited areas must leave their weapons locked in their vehicles. College lockers are not authorized for storage of handguns by license holders.

Disciplinary Sanctions
Open carry, intentional display, unlicensed carry, and carry in spite of signed prohibition are subject to employee and student discipline, as well as possible prosecution. Unintentional display of a weapon by a license holder must be avoided. Police will exercise their enforcement discretion.

If you see a person openly carrying or deliberately displaying a firearm:

- Call the Alamo Colleges District Police 210-485-0911
- Do not confront the person or ask if the person has a permit

**COLLEGE REQUIREMENTS:**

While other exams are given at the discretion of the instructor, a final assessment is given at the end of each semester for each course. The Final Exam Schedule changes with each term and differs from normal class meeting dates and times. See the Final Exam Schedule in the Catalog/Schedule of Classes in the left hand navigation bar.

A student who must be absent from a final evaluation should petition that instructor for permission to postpone the evaluation. A student absent without permission from a final evaluation is graded “0” on the exam.

Incomplete Grades. The conditional grade of “I” may be issued to a student having a passing average on all completed coursework but for a justified reason, such as illness or death in the family or by providential hindrance, has been prevented from taking the final examination or completing other required coursework. The “I” becomes an “F” in one hundred twenty (120) calendar days from the end of the term unless the student completes the balance of the coursework with a performance grade of “D” or higher. Re-enrollment in the course will not resolve the “I.” The student and faculty must fill out an Incomplete Contract, clearly defining the work remaining to be finished.

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**College Policies**

**St. Philip’s College Mission Statement**

St. Philip’s College, founded in 1898, is a comprehensive public community college whose mission is to empower our diverse student population through personal educational growth, ethical decision-making, career readiness, and community leadership. As a Historically Black College and Hispanic Serving Institution, St. Philip’s College is a vital facet of the community, responding to the needs of a population rich in ethnic, cultural, and socio-economic diversity. St. Philip’s College creates an environment fostering excellence in academic and technical achievement while expanding its commitment to opportunity and access.

The college fulfills its mission by offering:

1) General courses in arts and sciences leading to an associate degree.

2) Transfer education for students desiring to attend senior institutions.

3) Developmental courses that improve the basic skills of students whose academic foundations require strengthening.

4) Applied Science and technical programs leading to an associate degree or certificate designed to prepare students for employment and/or to update crucial skills.

5) Workforce and Career development training programs for business, industry and government.

6) Continuing education programs for occupational and educational enrichment or certification.

7) Counseling and guidance designed to assist students in achieving their educational and professional goals.

8) Educational support services including library services, tutoring, open use computer labs and writing center.

9) Services and appropriate accommodations for special populations, to include adult literacy and distance education.

10) Quality social, cultural, and intellectual enrichment experiences for the community.

11) Opportunities for participation in community service and economic development projects.
St. Philip's College Quality Enhancement Plan: Ethical Decision Making

St. Philip's College is committed to quality education, as such the focus of the 2016 Quality Enhancement Plan is ethical decision-making which is the ability to connect values and choices to actions and consequences.

**QEP FOCUS STATEMENT:** Ethical Decision–Making is the ability to connect values and choices to actions and consequences.

**QEP GOAL:** Students engage in specific measurable academic activities to enhance their ethical decision–making skill

**QEP Student Learning Outcomes:**

- Values: Students gain skills to assess their own values.
- Ethical Issues: Students identify and are knowledgeable of ethical issues.
- Perspectives: Students analyze various ethical perspectives.

**THE PROCESS OF ETHICAL DECISION–MAKING**

1. Stop and think to determine the facts.
2. Identify options.
3. Consider consequences for yourself and others.

Make an ethical choice and take appropriate action

For more information on the Quality Enhancement Plan, click [HERE](https://www.alamo.edu/spc/qep/)

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Policies for St. Philip's College:

A. All of the colleges of the Alamo Colleges District are tobacco free.

B. Alamo Colleges District DPS Emergency Phone Numbers:

   - Emergency Phone (210) 485-0911
   - General Phone (210) 485-0099
   - Weather Phone (210) 485-0189 (For information on college closures)

C. Disability Access Statement – In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, it is the responsibility of the student to self-identify with the campus Disability Support Services office. Only those students with appropriate documentation will receive a letter of accommodation from the Disability Services office. Instructors are required to follow only those accommodation and/or services outlined in the letter of accommodation. For further information, please contact the Disability Services office at (210) 486-2199 or SWC (210) 486-7175 or visit the office located:

   - MLK Campus – Located at the Sutton Learning Center, Ste. 102
   - SWC – Located in the LIIFEspace office, Bldg. 1, A-135

Web - [http://www.alamo.edu/spc/ds-services/](http://www.alamo.edu/spc/ds-services/)

If you have specific needs, please discuss them privately with your instructor.
D. Mandatory Student Training for Online Classes:

**Note** If you are new to online classes, you are REQUIRED to take the St. Philip’s College Orientation to Online Learning course, OLRN 0001. The free, self-paced, online course will familiarize you with Canvas and will provide helpful tips on being a successful online learner. Register for the OLRN course the same way as any other course. See [http://www.alamo.edu/ spc/distance-learning](http://www.alamo.edu/ spc/distance-learning) or call 210-486-2239 for more information.